



Homestead in the Willows – Application for Architectural Change
Fencing / Storage / Solar Panels / Radon / Antenna / Satellite / Other

Revised 02-2022

Homeowner Name:	Home Phone:
Property Address:	Cell or Work Phone:
Mailing Address:	Email Address:

Planned start date: _____ Planned completion date: _____

CHECK PROJECT CATEGORY.		APPLICATION MUST INCLUDE A CURRENT PHOTO OF THE HOME. See Page 2 for required project information.	
	Fencing – Include site plan or fence location and gate.		Mail Box
	Storage Shed – Must match house in design, materials and colors. Siding orientation to match house.		Solar Panels – Inconspicuous placement if possible.
	Trash Bin Enclosure – Must look like an extension of the house or privacy fence. Located in inconspicuous place.		Radon – Other Related -- Specify

DESCRIPTION OF WORK – Projects must adhere to Residential Improvement Guidelines (RIG) and Homestead Colonial Aesthetic

I understand that prior to beginning the project:

- ✓ Applications **MUST** include a current photo of the property and complete project information per the checklist on page 2.
- ✓ No work on this request shall begin until written approval from the ACC has been received.
- ✓ Applications must be presented to the office.
- ✓ The ACC shall have 30 days from the date of receipt to approve this application.

I understand that after the project is complete:

- ✓ Homeowners **MUST** notify the ACC **WITH PHOTOS** of completed work to homesteadacc@gmail.com.
- ✓ The ACC will inspect for compliance with the original application before granting final approval.
- ✓ Changes made without approval will be subject to a fine and those changes will have to be brought into compliance.

Approval is valid for one year from the approval date. After 12 months, if the proposed project is not started, a new application will need to be submitted.

Applicant signature: _____ Date _____

Date received at HOA office: _____

Approved _____ Date _____	Denied _____ Date _____
Application approved with the following conditions:	Application denied for the following reasons: <input type="checkbox"/> Change does not comply with RIG/Colonial Aesthetic. <input type="checkbox"/> Other - Specify

If your application is denied, please submit a new application with required information/changes.

ACC Final Inspection Approval:	Date:
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Residential Improvement Information and Checklist

Please attach the required documents to your architectural application. Additional information may be requested.

Fencing

- Site plan of fence location showing existing residence and fence location.
- Product information and specifications on all materials.
- Specific information on transitions to other fences.
- Drawing of gate.
- Pickets to be placed vertically.

Storage Shed

- Site plan showing the existing residence and location of proposed shed.
- Drawing or rendering of the shed.
- Product information and specifications on all materials including paint colors and roofing material.
- Siding orientation must match house.
- Windows to mirror the house.

Trash Bin Enclosure

- Site plan showing existing residence, enclosure and property lines.
- Product information and specifications.

Mail Box

- Product information and specifications.

Radon

- Radon pipes must be painted to match house siding or blend into the adjacent area.
- Pipes must be placed in inconspicuous place.

Solar Panels

- Site plan showing existing residence and solar panel location.
- Product information and specifications.
- Inconspicuous placement.

Satellite Antennas

- Inconspicuous placement.

The Architectural Control Committee is charged with evaluation of each proposed property change submitted by a homeowner based on the proposal's conformance with the established community harmony in use of materials, design, color, size, and adherence to these guidelines and other covenants and setbacks.

For more information on allowed improvements refer to

- Residential Improvement Guidelines
- Homestead's Colonial Aesthetic
- Roofing Guidelines
- Shutter Guidelines
- Paint Style Boards
- Approved front entry door boards
- Approved garage door boards

All information is published on the website under the *Home Updates* tab: www.homesteadinthewillows.org

When the project is complete –

1. Please notify the ACC that the project is complete at homesteadacc@gmail.com.
2. Please provide photos of completed work.